



**Moxie Gymnastics and Cheer
Afterschool, Kids Day Out, and Camp
Programs
Parent Handbook
2022-2023**

Moxie Gymnastics and Cheer
31430 Ranch Road 12
Dripping Springs TX 78620
512-487-5178

moxiegymandcheer@gmail.com
www.moxiegymandcheer.com

Moxie Gymnastics and Cheer Operational Policies

Hours of Operation:

M-F 2:45pm-6:30pm Afterschool Care, during the school year August-May (2pm-8pm Business Hours of operation).

T/TH 9:00am-2:00pm Kids Day Out, during the school year August-May

M-F 7:30am-3:30pm Camp Hours during Holiday breaks and Summer 3:30pm-6:30pm PM care for camp hours.

The latest pickup time is 6:30pm, there will be a late fee of \$1 per minute per child after 6:30pm. Children must be signed out daily for both safety and record keeping purposes.

After School Program Tuition 2022-2023:

Annual Registration Fee:

\$90 for first child

\$75 for second child

\$55 for third child

5% Discount for siblings

Monthly Tuition:

\$160 for 1 day per week

\$280 for 2 days per week

\$325 for 3 days per week

\$350 for 4 days per week

\$375 for 5 days per week

Team Rate:

\$50 1 day per week

\$75 2 days per week

\$85 3 days per week

\$100 4 days per week

\$120 5 days per week

Preschool Tuition 2022-2023:

Yearly Registration \$90

There is a \$50 supply fee twice a year, September 1st and January 1st.

Monthly Tuition 8:30-1:30:

Tuesday/Thursday \$400

Monday/Wednesday/Friday \$540

Monday-Friday \$800

PM Care Tuition 8:30-1:30:

Tuesday/Thursday \$200

Monday/Wednesday/Friday \$300

Monday-Friday \$500

Camp Tuition:

Camp Tuition will be included on a separate form based on the camp you are enrolling in.

*Moxie Gymnastics and Cheer reserves the right to refuse admission to any child at any time with or without cause.

Policies:

- All tuition is due on the 1st of each month.
- A \$10 late fee will be charged if payment is received after the 5th, and \$20 if not received by the 15th. Payment not received by the end of the month will result in your child being dropped from the program.
- No refunds will be given after the 1st of the month.
- Payments can be made online at <http://app.iclasspro.com/parentportal/moxiegymandcheer>
- The latest pickup time is 6:30 pm. There will be a late fee of \$1.00 per minute, perchild after 6:30 pm.
- The late charge will be applied to your account and is due immediately.
- Children who hurt themselves, others, or property, or are repeatedly picked up late are subject to exclusion from the program, without refund.
- Verbal abuse, physical abuse, or sexual harassment of students or staff member by students or their parents are subject to exclusion from the program.
- Moxie is not responsible for lost, broken, or stolen items.
- The Gym Managers may, at any time, remove a student from the program for refusal to comply with Moxie guidelines.
- **The gym must be notified through EMAIL (only) by 1pm of changes in transportation or you will be charged \$5 per child.** EMAILS NEED TO BE SENT TO Micah@moxiegymandcheer.com by 1pm.
- Children must be signed out by their parent/guardian each day. Children in team practice will be signed out by Moxie staff to attend their practice.
- The gym must be notified in writing (email) if someone other than the parent/guardian listed on the admissions form is picking up the student.

Procedures for Release of Children:

Parent/guardian (must be designated persons), are permitted to pick up their child in the enrollment packet admissions form. Only individuals that are listed on the child's packet will be permitted to pick up the child from the facility, unless established by the parent/ guardian and the director. Identification is required and will be verified by an employee of Moxie. A valid driver's license or other form of photo id will be accepted . Please keep the list of approved persons up to date. When someone other than a parent picks up, you must email moxiegymandcheer@gmail.com letting us know ahead of time.

Illness and Exclusion Criteria/Procedures for Handling Medical Emergencies:

If your child becomes ill while at Moxie, you will be notified immediately and are expected to arrange pickup of your child within 30 minutes of being called. In the event that a parent/guardian can not be reached, a person listed on the child's emergency contact list will be notified and be asked to come for your child. In most cases, we will care for the child apart from the other children. Any child sent home due to illnesses can not return to Moxie the following day as the child must be symptom-free, without the aid of medication for at least 24 hours. Moxie will call 911 if a child appears to need immediate medical attention or otherwise appears to be in immediate danger.

Medications:

Moxie reserves the right to refuse to administer medication to a child. We will follow the regulations set forth by child care licensing, provided we get full support and understanding from the parents.

Procedure for Parental Notifications:

Along with completing the enrollment packets, parents are required to create a parent portal through iclasspro, and must be subscribed to email blasts as this is our primary form of communication. Individual communication may be done via email Moxiegymandcheer@gmail.com or phone 512-487-5178. For a faster response, please email us.

Discipline and Guidance:

The Staff at Moxie strives to provide a nurturing, safe, and positive experience for all children. When disciplinary actions are necessary, Moxie will use methods of discipline and guidance that show patience and understanding, while encouraging self-esteem, self-control, and empathy. Moxie will redirect the child as necessary, be consistent, and talk with the child to help them understand why the unwanted behavior occurred.

Discipline and Guidance will be:

- Individualized and consistent for each child.
- Appropriate to the child's level of understanding.
- Directed toward teaching the child acceptable behavior and self control.
- Using praise and encouragement of appropriate behavior while redirecting the unacceptable behavior using positive statements.
- There must be no harsh, cruel or unusual treatment of any child. The following types of discipline and guidance are prohibited:
 - Corporal punishment and/or threats of corporal punishment
 - Punishment associated with food, naps, or toilet training
 - Pinching, shaking, or biting a child
 - Hitting a child with a hand or object
 - Putting anything in a child's mouth
 - Humiliating, ridiculing, rejecting, or yelling at a child
 - Subjecting a child to harsh, abusive, or profane language
 - Placing a child in a locked or dark room, bathroom, or closet with the door closed
 - Requiring a child to remain silent or inactive for inappropriately long periods of time for the child's age.

Suspension and Expulsion of Children

If a child's behavior becomes aggressive and can not be redirected, the teacher may request the child be removed from the classroom and taken to the Director's office. Children who hurt themselves, others, or property, or are repeatedly picked up late are subject to exclusion from the program, without refund. Verbal abuse, physical abuse, or sexual harassment of students or staff members by students or their parents are subject to exclusion of the program. Moxie Gymnastics is a privately owned business and has the right to suspend anyone at any time.

Meals and Snacks:

Moxie does not provide meals or snacks. Parents/guardians are responsible for providing an afternoon snack labeled with the child's first and last name. A water bottle must be sent with each child, also labeled with first and last name. Water bottles will be refilled throughout the time at Moxie. In case of severe allergies, we will ban or restrict certain foods to ensure the safety of all children attending our program. Holidays and Birthday celebrations will be scheduled throughout the year. Moxie will notify parents for treats.

*Moxie is not responsible for nutritional value.

Immunization requirements:

The Child's required immunizations, vision and hearing screening, and TB screening must be current and on file at their school, if Moxie is the child's only program they must be on file at Moxie.

Enrollment:

All families are asked to thoroughly read the Moxie Handbook prior to enrolling their child and contact us with any questions.

- Create a parent portal on our website through iclasspro <https://app.iclasspro.com/portal/moxiegymandcheer>
- Schedule a tour of our facility
- Submit enrollment forms
- Enrollment is dependent on a number of factors including the center's ability to accommodate and adhere to capacity restrictions as well as ratio guidelines.

Water Activities:

At times we will have “water days” outside with sprinklers, water slides, water toys, hoses, and wading pools. All children will need a labeled towel, swimsuit, hat, and sunscreen to participate in activities.

Field Trips:

During some camps we will have scheduled field trips. Parents will be notified and aware of any trips we may go on. On field trip days, children are required to arrive at Moxie no later than 9:00 for departure. All Students and staff that are scheduled or enrolled leave the premises at 9:00am, anyone who arrives after 9:00 will not be allowed to attend camp that day. If there is an earlier arrival time for departure, it will be included in the weekly informational email.

Indoor and outdoor activities:

Moxie children will have indoor and outdoor activities daily (weather permitting). Children benefit from getting their blood flowing and learning new things. Most days children will be participating in structured activities.

Some Fridays, children will have unstructured “free” play. We always recommend children to wear athletic clothing to Moxie. Parents can always pack an extra set of clothes in their backpack as needed.

Trampoline Waiver:

Moxie Gymnastics and Cheer has Trampolines on site, to teach the children basic skills and body motion. Enrolling your child in Moxie Gymnastics After School Program/ Camp you grant your child permission to participate in trampoline instruction, and understand they will be required to follow all safety rules. Failure to do so will result in exclusion from the trampolines.

Sunscreen Application:

Sunscreen needs to be provided by Moxie parents, and must be a **spray** sunscreen. Sunscreen will be applied during outside Activities outside only, and will be reapplied after every 30 minutes of being outside.

Procedures for Parent Concerns:

If a problem exists, we want it corrected as soon as possible. This can only be achieved if it is identified immediately. If the concern is serious in nature, we ask that you speak with a manager. Please discuss your concern with your child's teacher if it's something they can resolve.

Important Information:

The bulletin board in the classroom displays important State of Texas information about this center. It displays the current inspections.

Important phone numbers:

Local licensing office: 512-753-2233

DFPS Child Abuse Hotline: 1-800-252-5400

DFPS Website: www.dfps.state.tx.us

Emergency Protocols:

The safety of your children is our number one priority. Emergency plans, evacuation routes, and relocation plans are located in each room. The designated relocation area is inside the team room closet, and the Jack and Jill bathroom. If we need to evacuate the building, our students relocate to the safe zone area in front of the Moxie building on the grass island. Routine drills are conducted monthly. Students will be accounted for multiple times during any emergency/ relocation. Teachers will have an emergency information binder, all students will be accounted for, once we get to our safe location, Parents will then be notified in a timely manner.

Child Abuse and Neglect:

Moxie staff are trained to recognize signs of child abuse and neglect. Texas law states that anyone who thinks a child is being abused, neglected, or exploited must report it to the Texas Department of Family and Protective Services (DFPS). To report suspected abuse, call 1-800-252-5400 or visit www.dfps.state.tx.us.

Open Door Policy:

Moxie welcomes parents/guardians to visit during our regular after school operating hours (3:30pm-6:30pm) to observe your child.

Gang Free Zone:

Moxie is a gang-free zone. Under Texas Penal Code, any area within 1,000 feet of a child care center is a gang-free zone, where criminal offenses related to organized criminal activity are subject to harsher penalties.

Transportation:

Emergency Medical and Transportation Form I authorize Moxie Gymnastics and Cheer, its employees, and agents to transport me or my child(ren) to the hospital, doctor, or dentist in the event of an injury or accident. I agree to assume all medical costs incurred. I further release Moxie Gymnastics and Cheer, its employees and agents from all claims and responsibility for physical injury or property loss.

Parent/Guardian Signature: _____ Date: _____

Child's Name: _____ Known Allergies: _____

Transportation: I do hereby grant permission for a Moxie Gymnastics and Cheer employee to transport my child between Moxie Gymnastics & Cheer, to and from DSISD Campuses during the 2022-2023 school year if applicable.

Video/Movies:

Video programs and movies will be shown periodically. Titles currently in the school may be shown as well as other legally acquired non-rated, G, and PG rated videos. Please respond below regarding your child's participation in the viewing of this material.

- YES My child MAY view PG videos
- NO My child MAY NOT view PG video

Picture/Video Release Agreement:

Student and Parent/Guardian release to Moxie Gymnastics and Cheer, the student's name, picture, art, written work, voice, verbal statements, portraits (video or still) and consent to their use by Moxie Gymnastics and Cheer. Moxie Gymnastics and Cheer agrees that the student's name, picture, art, written work, voice, verbal statements, portraits (video or still) shall only be used for honoring students, public relations, public information, gym promotion, publicity, and instruction. Students and Parent/Guardian understand and agree that: no monetary consideration shall be paid; consent and release have been given without coercion or duress; this agreement is binding upon heirs and/or future legal representatives; the photo, video, student name, artwork, written work, or student statements may be used in subsequent years. Moxie Gymnastics and Cheer has no control of media use of pictures/statements which are taken without permission.

Parent Signature _____ Date: _____

Moxie Gymnastics and Cheer General Waiver:

I am aware that I should make my child or children aware of the possibility of injury and will encourage my children to follow all the safety rules and the coach’s instructions. I am fully aware of and appreciate the risks, including the risk of catastrophic injury, paralysis, and even death, as well as other damages and losses associated with participation in gymnastics activities and events. I further understand that it is the parent’s responsibility to warn their children about the dangers of gymnastics and injury. Moxie Gymnastics and Cheer, it’s coaches and other staff members, will not accept responsibility for injuries sustained by any student during the course of gymnastics, trampoline, tumbling, cheerleading, or dance instruction, or open workouts or in the case of any exhibition, competition, or clinic in which my children may participate while traveling to or from the event. I also agree that Moxie, its coaches and other staff members, shall not be liable for any losses or damages occurring as a result of my children’s participation in the event. Moxie will only warn the child through “safety messages” and our teaching style and progressions.

Parent Signature: _____ Date: _____

Moxie Gym and Cheer Parent Handbook Acknowledgement

I/We, _____, the parent(s)

legal guardian(s) of _____, acknowledge that I/We have received a copy of Moxie Gym and Cheer Parent Handbook. I/We have been given the opportunity to read the manual and ask questions, and understand the policies contained therein. Furthermore, I/We agree to abide by the policies set forth in the manual. I/We fully understand that to terminate our enrollment with Moxie Gym and Cheer requires an email to moxiegymandcheer@gmail.com before the first of the month to terminate enrollment, if the program allows.

I/We acknowledge that this Parent Handbook is the property of Moxie Gym and Cheer, and the parent signature page is required to be signed for your child’s file and returned to Moxie.

Print Name: _____ Signature: _____ Date: _____

Print Name: _____ Signature: _____ Date: _____

Contacts:

Texas Abuse and Neglect Hotline: 1-800-252-5400
Access to DFPS Website: www.dfps.state.tx.us
Local Licensing Office: 512-834-3426